

Job Title: Emergency Medical Technician-Basic/Intermediate

Job Code: 2

Reports to: Lead Nurse/Paramedic, Clinic Manager

Status: NA

Overview/Job Purpose

The EMT-Basic/Intermediate is responsible for supporting the Lead Nurse and/or Paramedic, and entire clinical team, in the care of patients of all ages from neonatal through geriatric in the clinic. The EMT-B/I's primary purpose is to monitor patient flow to ensure maximum efficiency while providing fast, friendly, quality patient care. The EMT-B/I must establish and maintain good rapport and effective working relationships with patients, visitors, and DCUC employees. The EMT-B/I performs skills such as wound care and splint application and assists with additional procedures to support the clinical team. The EMT-B/I is also responsible for maintaining safe, clean, and well-stocked patient care and clinical areas while assuring adherence to applicable policies and procedures.

Summary of Primary Duties:

As an EMT-B/I at Duke City Urgent Care, your day-to-day duties may include, but are not limited to, the various tasks below:

- Assist the nurse and paramedic in the management and observation of all patients in the clinic
- Clean patient care rooms, equipment and instruments; report equipment problems; order and store supplies; maintain appropriate PAR levels
- Assist nurses, paramedics, and providers with complex treatment procedures; perform routine treatment procedures as allowed based on policies and procedures
- Identify and assess patients presenting with clinical symptoms requiring additional intervention and promptly notify a nurse, paramedic and/or provider
- Provide oxygen therapy, I.V. setup, catheterization (EMT-I only), suctioning; cardiac monitor application, and basic assessments under the supervision of RN, Paramedic or attending provider as requested
- Provide direct clinical services to patients including screening and identification, rehabilitative, and counseling services as directed by RN, Paramedic, or attending provider
- Complete wound care process according to medical protocol under the direct supervision of RN, Paramedic or attending provider
- Follow patient safety-related policies, procedures and protocols
- Demonstrate proactive approach to patient and staff safety by seeking opportunities to improve safety through questioning of current policies and processes
- Transport patients, collect, label and transport specimens, equipment, and supplies
- Identify and report/correct environmental conditions and/or situations that may put a patient at undue risk
- Assist with the provision of administrative support in regards to equipment maintenance, calibration, and statistical data compilation

Education Requirements:

High School Diploma or GED equivalent

Experience Requirements:

- 2 years directly related experience preferred

Required Licensures/Certifications:

- Current Emergency Medical Technician Intermediate / Emergency Medical Technician Basic
- CPR Certification for Healthcare/BLS Providers for Professional Rescuer

Preferred Licensures/Certifications:

- Nationally Registered EMT-I / EMT-B License
- Professional licensure as appropriate to the clinical objectives of Duke City Urgent Care

Physical Demands Requirements:

- Heavy Work: Exerting 50 to 100 pounds of force occasionally, and/or 25 to 50 pounds of force frequently, and/or 10 to 20 pounds of force constantly to move objects or people. Physical Demand requirements are in excess of those for Medium Work

Behavioral Demands/Requirements:

- Must have the appropriate level of behavioral maturity and patience in handling patients.
- Must have the diplomacy and tact in handling difficult and irate patients
- Very good interpersonal relationship skills and can work and relate well with co-employees, patients and customers
- Outstanding communication skills and persuasiveness, specifically the ability to communicate instructions and procedures for treatments, keeping and giving the patients a desired level of comfort and confidence
- Must have strong sensitivity to the needs and anxieties of patients and the ability to motivate patients to undergo treatments and/or procedures
- Strong ethics and a high level of personal and professional integrity

Testing Requirements:

- Tuberculin Skin Test required annually